

Reception Questions

Ask possible venues these questions at your ceremony tours and find the one that's perfect for you. Need to find venues? Visit mipadrino.com/vendors

THE BASICS

	VENDOR 1	VENDOR 2
Is our date available?	<input type="checkbox"/>	<input type="checkbox"/>
Is there a ceremony spot on location?	<input type="checkbox"/>	<input type="checkbox"/>
Are "Get Ready" rooms available?	<input type="checkbox"/>	<input type="checkbox"/>
Do you provide decorating services?	<input type="checkbox"/>	<input type="checkbox"/>
Do you provide linens?	<input type="checkbox"/>	<input type="checkbox"/>
Do you provide catering?	<input type="checkbox"/>	<input type="checkbox"/>
Do you allow outside catering?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a liquor license?	<input type="checkbox"/>	<input type="checkbox"/>
Can we provide our own alcohol?	<input type="checkbox"/>	<input type="checkbox"/>
Do you provide a waitstaff?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a location for a cocktail hour?	<input type="checkbox"/>	<input type="checkbox"/>
Do you provide hors d'oeuvres?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have an onsite event coordinator?	<input type="checkbox"/>	<input type="checkbox"/>
Do you provide onsite entertainment?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have space for a band to play?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have onsite rooms to rent out?	<input type="checkbox"/>	<input type="checkbox"/>
Do you allow time to set up/take down?	<input type="checkbox"/>	<input type="checkbox"/>
Will your staff assist in setting up/clean up?	<input type="checkbox"/>	<input type="checkbox"/>

OUTDOOR RECEPTION

Do you spray for insects, such as bees and wasps?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a backup location in case of inclement weather?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have tents available?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a reschedule policy?	<input type="checkbox"/>	<input type="checkbox"/>

VENDOR CONTACT INFO:

VENDOR 1 _____

VENDOR 1 _____

TRANSPORTATION

	VENDOR 1	VENDOR 2
Do you have parking available onsite?	<input type="checkbox"/>	<input type="checkbox"/>
Do you provide valet services?	<input type="checkbox"/>	<input type="checkbox"/>
Is public transportation available?	<input type="checkbox"/>	<input type="checkbox"/>
Are there taxi services available in the area?	<input type="checkbox"/>	<input type="checkbox"/>
Does your venue provide any shuttle services to nearby hotels?	<input type="checkbox"/>	<input type="checkbox"/>

ODDS AND ENDS

Is there a coat check? (For winter events)	<input type="checkbox"/>	<input type="checkbox"/>
Is this venue wheelchair accessible?	<input type="checkbox"/>	<input type="checkbox"/>
Do you provide other services for disabled or elderly guests?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have decoration limitations?	<input type="checkbox"/>	<input type="checkbox"/>
Are candles/open flames/sparklers allowed?	<input type="checkbox"/>	<input type="checkbox"/>
Can we rearrange things?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have discounted prices for less popular days? (Friday or Sunday)	<input type="checkbox"/>	<input type="checkbox"/>
Do you have discounted prices for your off season? (November-March)	<input type="checkbox"/>	<input type="checkbox"/>

RECEPTION QUESTIONS CONTINUED

THE DETAILS

VENDOR 1

VENDOR 2

Do you have a recommended hotel nearby?

What is the maximum capacity?

What is the distance from my ceremony to this venue location?

What is the traffic usually like around the time of my event?

Do you have a DJ/Mariachi recommendation?

What is your outdoor space like?

How many bathrooms does the venue have?

What kinds of restrictions do you have?

How many events do you allow in the same day?

What is your policy on deposits?

What is your policy on cancellations?

What is your refund policy?

What sets your venue apart from others?



MAKE SOME NOTES ON WHAT YOU LIKE ABOUT EACH VENUE: